

**EAST CHERRY CREEK VALLEY
WATER AND SANITATION DISTRICT**

**MINUTES OF A MEETING OF
THE BOARD OF DIRECTORS**

HELD ON NOVEMBER 10, 2016

A regular meeting of the Board of Directors of East Cherry Creek Valley Water & Sanitation District was held at 3:00 p.m. on Thursday, November 10, 2016 at the offices of the East Cherry Creek Valley Water and Sanitation District located at 6201 South Gun Club Road, Aurora, Colorado 80016.

ATTENDANCE

Directors in Attendance

E. Peter Elzi, Jr., Treasurer
Dan Bohl, Secretary
Allan Tenenbaum, Assistant Secretary

Absent (Excused)

O. Karl Kasch, Chairman
Martin Hill, Jr., Vice Chairman

Staff in Attendance

David J. Kaunisto, District Manager
Monica Holland, Assistant District Manager
Rick Clark, Senior Engineering Advisor
Scott Niebur, Operations Manager
Chris Douglass, Projects Manager
Lauren Florman, Customer Service Manager
Rebecca A. Bellamy, Programs Administrator
Lan Hawley, HR Administrator

Others in Attendance

John Smith, Hahn Smith Calkins, PC
Gordon Meurer, Kennedy/Jenks Consultants, Inc.
Brian Nazareus, Ryley Carlock & Applewhite, Inc.
Scott Mefford, Hydrokinetics, Inc.
Andy Cohen, Webb Strategic Communications
Janece Soendker, CliftonLarsonAllen, LLP

CALL TO ORDER,
CONFIRMATION OF QUORUM
AND APPROVAL OF AGENDA

Upon motion by Director Elzi, seconded by Director Tenenbaum, and unanimously adopted, it was...

RESOLVED, that the Board call the meeting to order, confirm a quorum, and approve the agenda as amended.

CONFLICTS OF INTEREST

The Board acknowledged the reaffirmation of potential conflicts of interest by Directors Kasch, Hill, Elzi, Bohl and Tenenbaum.

MINUTES

October 29, 2016

Upon motion by Director Tenenbaum, seconded by Director Bohl, and unanimously adopted, it was...

RESOLVED, that the minutes of the October 29, 2016 Board Meeting are hereby approved as amended.

PAYMENT OF CLAIMS

Upon motion by Director Bohl, seconded by Director Tenenbaum, and unanimously adopted, it was...

RESOLVED, that the Board approve the payables dated November 10, 2016 in the amount of \$1,470,946.08.

CONSIDERATION OF UTILITY
EASEMENT DEED WITH KB
HOME COLORADO, INC. IN
COPPERLEAF FILING 12

Upon motion by Director Bohl, seconded by Director Elzi, with Director Tenenbaum abstaining, it was...

RESOLVED, that the Board approve the Easement Agreements with KB Home Colorado, Inc. for the Copperleaf Filing No. 12 development.

CONSIDERATION OF
CLOSEOUT CHANGE ORDER
FOR 2016 SEWER CAPITAL
IMPROVEMENTS PROJECT

Upon motion by Director Bohl, seconded by Director Elzi, and unanimously adopted, it was...

RESOLVED, that the Board approve Closeout Change Order to with Kennedy /Jenks Consultants to reduce the contract amount by \$4,460 for a total contract amount of \$166,840, in substantial form presented with any additional changes approved by District Manager and legal counsel.

CONSIDERATION OF
CONTRACT WITH
KENNEDY/JENKS
CONSULTANTS TO PERFORM
THE WATER SYSTEM
CORROSION CONTROL
STUDY

Upon motion by Director Bohl, seconded by Director Tenenbaum, and
unanimously adopted, it was...

RESOLVED, that the Board approve the standard form Agreement for
Consulting Services with Kennedy/Jenks Consultants to perform the Corrosion
Control Study in the amount of \$137,740 in substantial form presented with
any additional changes approved by District Manager and legal counsel.

CONSIDERATION OF THE 2017
EMPLOYEE PAY PLAN

Upon motion by Director Tenenbaum, seconded by Director Bohl, and
unanimously adopted, it was...

RESOLVED, that the Board adopt the 2017 Employee Pay Plan.

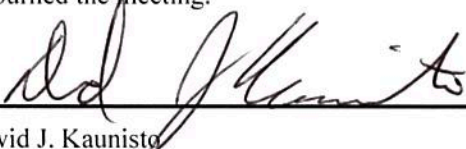
CONSIDERATION OF
CHANGES TO THE EMPLOYEE
HANDBOOK

Upon motion by Director Tenenbaum, seconded by Director Bohl, and
unanimously adopted, it was...

RESOLVED, that the Board approve the proposed changes to the District's
Employee Handbook, subject to final review by legal counsel.

ADJOURNMENT

There being no further business to come before the Board, Chairman Kasch
adjourned the meeting.



David J. Kaunisto
Acting Secretary

