

**EAST CHERRY CREEK VALLEY
WATER & SANITATION DISTRICT**

**MINUTES OF A MEETING OF
THE BOARD OF DIRECTORS**

A regular meeting of the Board of Directors of East Cherry Creek Valley Water & Sanitation District was held at 3:00 p.m. on Thursday, December 14, 2023, at the office of the East Cherry Creek Valley Water & Sanitation District located at 6201 South Gun Club Road, Aurora, Colorado 80016.

ATTENDANCE

Directors in Attendance

Monica Holland, Chair
E. Peter Elzi, Jr., Vice Chair
Marty Hill, Treasurer
O. Karl Kasch, Secretary
Mark Vagnerini, Asst. Secretary

Staff in Attendance

David J. Kaunisto, District Manager
Scott Niebur, Operations Manager
Michelle Probasco, Projects Manager
Lauren Florman, Customer Service Manager
Tawna Scalese, Business Services Manager
Kris LaGuardia, Technology Services Manager
Rick Clark, Senior Engineering Advisor

Others in Attendance

Shannon Smith Johnson, Icenogle Seaver Pogue, P.C.
Emily Hudish, Kennedy Jenks Consultants, Inc.
Brian Nazarenus, Nazarenus Stack Wombacher, LLC
Scott Mefford, Hydrokinetics, Inc.
Andy Cohen, Clermont Eliot, LLC
Carrie Bartow, CliftonLarsonAllen, LLP

CALL TO ORDER,
CONFIRMATION OF
QUORUM AND
APPROVAL OF AGENDA

Upon motion by Director Holland, seconded by Director Elzi...

The meeting of the Board of Directors was called to order, a quorum confirmed, and the agenda approved.

CONFLICTS OF INTEREST

Legal counsel advised the Board that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosures previously made, as applicable, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting.

Director Elzi disclosed his interests and association with The Bromley Companies. This disclosure is associated with approval of items on the agenda that may affect his interests.

Legal counsel advised that written disclosure of this interest had been filed with the Secretary of State at least seventy-two hours prior to the meeting.

MINUTES

November 28, 2023

Upon motion by Director Hill, seconded by Director Vagnerini, and unanimously adopted, and approved...

The minutes of the November 28, 2023 Board Meeting.

PAYMENT OF CLAIMS

Upon motion by Director Kasch, seconded by Director Elzi, and unanimously adopted, and approved...

The payables and ACH transactions dated December 14 for \$904,053.11.

Upon motion by Director Holland, seconded by Director Vagnerini, and unanimously adopted, and ratified...

The ACH transactions dated December 6, 2023 for \$734,936.

CONSIDERATION OF
FINAL ACCEPTANCE OF
RICHMOND AMERICAN
HOMES CONSTRUCTED
IMPROVEMENTS IN
COPPERLEAF FILING
NO. 11

Upon motion by Director Elzi, seconded by Director Hill, and
unanimously adopted, and approved...

Final Acceptance of Richmond American Homes Constructed
Improvements in Copperleaf Filing No. 11, in substantial form presented
with any additional changes approved by District Manager and legal
counsel.

CONSIDERATION OF
FINAL ACCEPTANCE OF
RICHMOND AMERICAN
HOMES CONSTRUCTED
IMPROVEMENTS IN
COPPERLEAF FILING
NO. 22

Upon motion by Director Holland, seconded by Director Elzi, and
unanimously adopted, and approved...

Final Acceptance of Richmond American Homes Constructed
Improvements in Copperleaf Filing No. 22, in substantial form presented
with any additional changes approved by District Manager and legal
counsel.

CONSIDERATION OF
EASEMENT DEED FROM
RICHMOND AMERICAN
HOMES IN COPPERLEAF
FILING NO. 27

Upon motion by Director Holland, seconded by Director Elzi, and
unanimously adopted, and approved...

Easement Deed from Richmond American Homes in Copperleaf Filing
No. 27, in substantial form presented with any additional changes
approved by District Manager and legal counsel.

CONSIDERATION OF
TASK ORDER NO. 2-24
FOR THE 2024 GREASE
AND SAND/OIL
INTERCEPTOR REVIEW
PROGRAM FROM
KENNEDY JENKS
CONSULTANTS

Upon motion by Director Holland, seconded by Director Elzi, and
unanimously adopted, and approved...

Task Order No. 2-24 for the 2024 Grease and Sand/Oil Interceptor
Review Program from Kennedy Jenks Consultants, in the amount of
\$31,260, in substantial form presented with any additional changes
approved by the District Manager and legal counsel.

CONSIDERATION OF
TASK ORDER NO. 3-24
FOR THE 2024 SANITARY
SEWER MAINTENANCE
PROGRAM FROM
KENNEDY JENKS
CONSULTANTS

Upon motion by Director Holland, seconded by Director Elzi, and
unanimously adopted, and approved...

Task Order No. 3-24 for the 2024 Sanitary Sewer Maintenance Program
from Kennedy Jenks Consultants, in the amount of \$91,000, in
substantial form presented with any additional changes approved by the
District Manager and legal counsel.

PUBLIC HEARING ON
PROPOSED 2024 BUDGET

After opening the hearing for public comment on the proposed 2024
Budget at 3:22 pm and receiving none, Director Holland closed the
public hearing.

CONSIDERATION OF
RESOLUTION NO. 2023-
009 – CERTIFYING MILL
LEVIES, ESTABLISHING A
BUDGET, AND
APPROVING
APPROPRIATIONS FOR
THE 2024 FISCAL YEAR

Upon motion by Director Kasch, seconded by Director Elzi, and
unanimously adopted, and approved...

Adoption of Resolution No. 2023-009 - Certifying Mill Levies,
Establishing a Budget, and Approving Appropriations for the 2024 Fiscal
Year.

CONSIDERATION OF
RESOLUTION NO. 2023-
010 – 2024 SCHEDULE OF
RATES, FEES, AND
CHARGES

Upon motion by Director Kasch, seconded by Director Holland, and
unanimously adopted, and approved...

Adoption of Resolution No. 2023-010 - 2024 Schedule of Rates, Fees,
and Charges.

CONSIDERATION OF
ENGINEERING TASK
ORDER SERVICES
CONTRACT AND TASK
ORDER NO. 1-24 FOR THE
2024 GENERAL
ENGINEERING FROM
KENNEDY JENKS
CONSULTANTS

Upon motion by Director Elzi, seconded by Director Vagnerini, and
unanimously adopted, and approved...

Engineering Task Order Services Contract and Task Order No. 1-24 for
the 2024 General Engineering from Kennedy Jenks Consultants, in the
amount of \$377,000, in substantial form presented with any additional
changes approved by District Manager and legal counsel.

CONSIDERATION OF
WASTEWATER
COLLECTION SYSTEM
MAINTENANCE TASK
ORDER SERVICES
CONTRACT AND TASK
ORDER NO. 1-24 FOR THE
2024 SANITARY SEWER
MAINTENANCE
PROGRAM FROM
GUILDNER PIPELINE
MAINTENANCE, INC.

Upon motion by Director Vagnerini, seconded by Director Hill, and
unanimously adopted, and approved...

Wastewater Collection System Maintenance Services Contract and Task
Order No. 1-24 for the 2024 Sanitary Sewer Maintenance Program from
Guildner Pipeline Maintenance, Inc. in the amount of \$230,000, in
substantial form presented with any additional changes approved by the
District Manager and legal counsel.

CONSIDERATION OF
TASK ORDER NO. 3-23-1
FOR ENGINEERING
SERVICES FOR THE 2023
WELL REHABILITATION
PROJECT FROM
KENNEDY JENKS
CONSULTANTS

Upon motion by Director Elzi, seconded by Director Vagnerini, and
unanimously adopted, and approved...

Task Order No. 3-23-1 for Engineering Services for the 2023 Well
Rehabilitation Project from Kennedy Jenks Consultants in the amount of
\$263,580, increasing the overall contract amount to 447,498, in
substantial form presented with any additional changes approved by
District Manager and legal counsel.

CONSIDERATION OF
ENGINEERING TASK
ORDER SERVICES
CONTRACT AND TASK
ORDERS NO. 26 AND NO.
27 FOR 2024 WATER
RIGHTS ENGINEERING
SERVICES FROM BROWN
& CALDWELL

Upon motion by Director Kasch, seconded by Director Hill, and
unanimously adopted, and approved...

Engineering Task Order Services Contract between the District and
Brown and Caldwell for Water Rights Engineering Services from Brown
& Caldwell, in substantial form presented with any additional changes
approved by District Manager and legal counsel, and

Approval of Brown and Caldwell Schedule of Hourly Billing Rates for
2024 and Approval of Task Orders No. 26 and No. 27 for 2024 Water
Rights Engineering Services from Brown & Caldwell, in substantial form
presented with any additional changes approved by District Manager and
legal counsel.

CONSIDERATION OF
AGREEMENT FOR A SPOT
WATER LEASE FROM
THE TOWN OF ERIE BY
EAST CHERRY CREEK
VALLEY WATER &
SANITATION DISTRICT

Upon motion by Director Vagnerini, seconded by Director Elzi, and
unanimously adopted, and approved...

Agreement for Spot Water Lease Agreement from the Town of Erie by
East Cherry Creek Valley Water & Sanitation District, in substantial
form presented with any additional changes approved by the District
Manager and legal counsel.

CONSIDERATION OF
AGREEMENT FOR A SPOT
WATER LEASE FROM
UNITED WATER &
SANITATION DISTRICT
BY EAST CHERRY CREEK
VALLEY WATER &
SANITATION DISTRICT

Upon motion by Director Vagnerini, seconded by Director Kasch, and
unanimously adopted, and approved...

Agreement for Spot Water Lease Agreement from United Water &
Sanitation District by East Cherry Creek Valley Water & Sanitation
District, in substantial form presented with any additional changes
approved by the District Manager and legal counsel.

CONSIDERATION OF
INSURANCE COVERAGE
FOR PROPERTY AND
GENERAL LIABILITY,
PUBLIC OFFICIALS,
CYBER LIABILITY, AND
WORKERS'
COMPENSATION FROM
TRAVELERS INSURANCE
COMPANIES FOR 2024-
2025

Upon motion by Director Kasch, seconded by Director Vagnerini, and
unanimously adopted, and approved...

Insurance Coverage for Property and General Liability, Public Officials,
Cyber Liability, and Workers' Compensation from Travelers Insurance,
Pinnacol, and Cowbell Companies for 2024-2025 in the amount of
\$496,186.10, in substantial form presented with any additional changes
approved by District Manager and legal counsel.

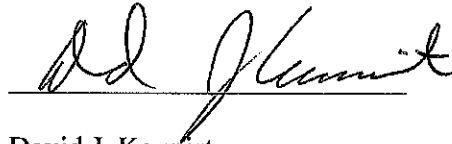
CONSIDERATION OF
ENGAGEMENT LETTER
WITH
CLIFTONLARSONALLEN
FOR ACCOUNTING
SERVICES

Upon motion by Director Vagnerini, seconded by Director Kasch, and
unanimously adopted, and approved...

Engagement Letter with CliftonLarsonAllen for Accounting Services for
the calendar year ending December 31, 2024.

ADJOURNMENT

There being no further business to come before the Board, Director
Holland adjourned the meeting at 4:25 PM.



David J. Kaunisto
Acting Secretary