**EAST CHERRY CREEK VALLEY**

**WATER AND SANITATION DISTRICT**

MINUTES OF A MEETING OF

THE BOARD OF DIRECTORS

HELD ON MAY 10, 2018

A regular meeting of the Board of Directors of East Cherry Creek Valley Water & Sanitation District was held at 3:00 p.m. on Thursday, May 10, 2018 at the offices of the East Cherry Creek Valley Water and Sanitation District located at 6201 South Gun Club Road, Aurora, Colorado 80016.

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| ATTENDANCE | **Directors in Attendance**   Martin Hill, Jr., Chairman E. Peter Elzi, Jr., Vice Chairman  Monica Holland, Treasurer  O. Karl Kasch, Secretary  **Absent ( Excused)**  Allan Tenenbaum, Assistant Secretary Staff in Attendance David J. Kaunisto, District Manager  Rick Clark, Senior Engineering Advisor  Scott Niebur, Operations Manager  Lauren Florman, Customer Service Manager  Rebecca A. Bellamy, Programs Administrator  Michelle Probasco, Projects Engineer  **Others in Attendance**  Tim Flynn, Collins Cockrel & Cole  Gordon Meurer, Kennedy/Jenks Consultants, Inc.  Brian Nazarenus, Ryley Carlock & Applewhite, Inc.  Sheela Stack, Ryley Carlock & Applewhite, Inc.  Scott Mefford, Hydrokinetics, Inc.  Peter Webb, Webb Strategic Communications  Andy Cohen, Webb Strategic Communications  Carrie Bartow CliftonLarsonAllen, LLP  Joseph Norris, Collins Cockrel & Cole  Kevin McBrien, Arapahoe Water and Wastewater Authority  Randy Wambsganss, Glacier Construction Co., Inc. |
| OATH OF OFFICE | The current Chairman of the Board of Directors O. Karl Kasch, administered the Oath of Office to Martin Hill, Jr., E. Peter Elzi Jr. and Monica Holland. |
| CALL TO ORDER, CONFIRMATION OF QUORUM AND APPROVAL OF AMENDED AGENDA | Upon motion by Director Elzi, seconded by Director Hill, and unanimously adopted, it was…  RESOLVED, that the Board call the meeting to order, confirm a quorum, and approve the amended agenda. |
| ELECTION OF OFFICERS | Chairman and President of the Board A motion was made by Director Kasch, seconded by Director Elzi, to elect Director Hill as Chairman and President of the Board of Directors  There being no further nominations, it was…  RESOLVED, that the Board unanimously elect Director Hill as Chairman and President of the Board of Directors. Director Hill then assumed his position as Chairman for the balance of the meeting. Vice Chairman and Vice President of the Board A motion was made by Director Hill, seconded by Director Kasch, to elect Director Elzi as Vice Chairman and Vice President of the Board of Directors.  There being no further nominations, it was…  RESOLVED, that the Board unanimously elect Director Elzi as Vice Chairman and Vice President of the Board of Directors. Treasurer of the Board A motion was made by Director Elzi, seconded by Director Kasch, to elect Director Holland as Treasurer of the Board of Directors.  There being no further nominations, it was…  RESOLVED, that the Board unanimously elect Director Holland as Treasurer of the Board of Directors. Secretary of the Board A motion was made by Director Elzi, seconded by Director Hill, to elect Director Kasch as Secretary of the Board of Directors.  There being no further nominations, it was…  RESOLVED, that the Board unanimously elect Director Kasch as Secretary of the Board of Directors. Assistant Secretary of the Board A motion was made by Director Hill, seconded by Director Elzi, to elect Director Tenenbaum as Assistant Secretary of the Board of Directors.  There being no further nominations, it was…  RESOLVED, that the Board unanimously elect Director Tenenbaum as Assistant Secretary of the Board of Directors. |
| CONFLICTS OF INTEREST | The Board acknowledged the reaffirmation of potential conflicts of interest by Directors Hill, Elzi, Kasch and Tenenbaum. |
| MINUTES | **April 26, 2018**  Upon motion by Director Elzi, seconded by Director Holland, and unanimously adopted, it was…  RESOLVED, that the minutes of the April 26, 2018 Board Meeting are hereby approved. |
| PAYMENT OF CLAIMS | Upon motion by Director Elzi seconded by Director Holland, and unanimously adopted, it was...  RESOLVED, that the Board approve checks dated May 10, 2018 in the amount of $1,260,613.73. |
| COPPERLEAF F16 TERMINATION OF ACCESS EASEMENT DEED | Upon motion by Director Holland, seconded by Director Kasch, and unanimously adopted, it was …  RESOLVED, that the Board approve the Termination of Easement in substantially the form presented with any additional changes approved by District Manager and legal counsel. |
| CONSIDERATION OF QUIT CLAIM DEED WITH ADAMS COUNTY FOR 60’ RIGHT OF WAY | Upon motion by Director Elzi, seconded by Director Kasch, and unanimously adopted, it was…  RESOLVED, that the Board approve the Quit Claim Deed with the County of Adams, State of Colorado. |
| CONSIDERATION OF CONTRACT FOR PHASE 2 NORTHERN WATER TREATMENT PLANT FOR DESIGN SERVICES | Upon motion by Director Kasch, seconded by Director Elzi, and unanimously adopted, it was…  RESOLVED, that the Board approve the Standard Form Agreement for Consulting Services with Garney Companies, Inc., for the Phase 2 Northern Water Treatment Plant Project in the amount of $32,110 with any additional changes approved by District Manager and legal counsel. |
| EXECUTIVE SESSION | Upon motion by Director Elzi, seconded by Director Holland, and unanimously adopted, it was…  RESOLVED, that the Board enter into Executive Session to have a conference to discuss personnel matters pursuant to 24-6-402(4)(f)(I). |
| ADJOURNMENT | There being no further business to come before the Board, Chairman Hill adjourned the meeting.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  David J. Kaunisto  Acting Secretary |

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