

**EAST CHERRY CREEK VALLEY  
WATER & SANITATION DISTRICT**

**MINUTES OF A MEETING OF  
THE BOARD OF DIRECTORS**

A regular meeting of the Board of Directors of East Cherry Creek Valley Water & Sanitation District was held at 3:00 p.m. on Thursday, October 12, 2023 at the office of the East Cherry Creek Valley Water & Sanitation District located at 6201 South Gun Club Road, Aurora, Colorado 80016.

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**ATTENDANCE**

**Directors in Attendance**

Monica Holland, Chair  
E. Peter Elzi, Jr., Vice Chair  
Marty Hill, Treasurer  
O. Karl Kasch, Secretary  
Mark Vagnerini, Asst. Secretary

**Staff in Attendance**

David J. Kaunisto, District Manager  
Scott Niebur, Operations Manager  
Michelle Probasco, Projects Manager  
Lauren Florman, Customer Service Manager  
Tawna Scalese, Business Services Manager  
Kris LaGuardia, IT Manager  
Rick Clark, Senior Engineering Advisor  
Rebecca Bellamy, Programs Administrator  
Diane Day, Senior Accountant

**Others in Attendance**

Shannon Smith Johnson, Icenogle Seaver Pogue, P.C.  
Gordon Meurer, Kennedy Jenks Consultants, Inc.  
Brian Nazarenus, Nazarenus Stack Wombacher, LLC  
Scott Mefford, Hydrokinetics, Inc.  
Tania Hottman, Clermont Eliot, LLC  
Carrie Bartow, CliftonLarsonAllen, LLP

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CALL TO ORDER,  
CONFIRMATION OF  
QUORUM AND  
APPROVAL OF AGENDA

Upon motion by Director Holland, seconded by Director Vagnerini...

The meeting of the Board of Directors was called to order, a quorum confirmed, and the agenda approved.

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CONFLICTS OF INTEREST

Legal counsel advised the Board that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosures previously made, as applicable, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting.

Director Elzi disclosed his interests and association with The Bromley Companies. This disclosure is associated with approval of items on the agenda that may affect his interests.

Legal counsel advised that written disclosure of this interest had been filed with the Secretary of State at least seventy-two hours prior to the meeting.

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MINUTES

**September 28, 2023**

Upon motion by Director Hill, seconded by Director Vagnerini, and unanimously adopted, and approved...

The minutes of the September 28, 2023 Board Meeting.

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PAYMENT OF CLAIMS

Upon motion by Director Elzi, seconded by Director Vagnerini, and unanimously adopted, and approved...

The payables and ACH transactions dated October 12, 2023 for \$1,020,682.89.

Upon motion by Director Holland, seconded by Director Hill, and unanimously adopted, and ratified...

The ACH transactions dated October 6, 2023 for \$730,475.

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CONSIDERATION OF  
CONTRACT FOR  
ADMINISTRATION  
BUILDING HVAC  
IMPROVEMENTS

Upon motion by Director Kasch, seconded by Director Hill, and  
unanimously adopted, and approved...

Awarding Growling Bear as the Contractor for the Administration  
Building HVAC Improvements Project in the amount not to exceed  
\$356,897, in substantial form presented with any additional changes  
approved by District Manager and legal counsel.

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CONSIDERATION OF  
2023-2024 STORAGE  
LEASE AGREEMENT FOR  
HOLTON RESERVOIR  
BETWEEN UNITED  
WATER & SANITATION  
DISTRICT AND EAST  
CHERRY CREEK VALLEY  
WATER & SANITATION  
DISTRICT

Upon motion by Director Kasch, seconded by Director Hill, and  
unanimously adopted, and approved...

Storage Lease Agreement for Holton Reservoir between United Water &  
Sanitation District and East Cherry Creek Valley Water & Sanitation  
District, in substantial form presented with any additional changes  
approved by District Manager and legal counsel.

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ADJOURNMENT

There being no further business to come before the Board, Director  
Holland adjourned the meeting at 4:01 PM.



David J. Kaunisto  
Acting Secretary