**EAST CHERRY CREEK VALLEY**

**WATER AND SANITATION DISTRICT**

MINUTES OF A MEETING OF

THE BOARD OF DIRECTORS

A meeting of the Board of Directors of East Cherry Creek Valley Water & Sanitation District was held at 8:30 a.m. on Saturday, January 12, 2019 at the offices of the East Cherry Creek Valley Water and Sanitation District located at 6201 South Gun Club Road, Aurora, Colorado 80016.

|  |  |
| --- | --- |
| ATTENDANCE | **Directors in Attendance**  Martin Hill, Jr., Chairman  E. Peter Elzi, Jr., Vice Chairman  Monica Holland, Treasurer  Allan H. Tenenbaum, Assistant Secretary  **Absent (Excused)**  O. Karl Kasch, Chairman Staff in Attendance David J. Kaunisto, District Manager  Rick Clark, Senior Engineering Advisor  Scott Niebur, Operations Manager  Chris Douglass, Project Manager  Lauren Florman, Customer Service Manager  **Others in Attendance**  Tamara Seaver, Icenogle Seaver Pogue, P.C.  Gordon Meurer, Kennedy/Jenks Consultants, Inc.  Brian Nazarenus, Ryley Carlock & Applewhite, Inc.  Sheela Stack, Ryley Carlock & Applewhite, Inc.  Scott Mefford, Hydrokinetics, Inc.  Andy Cohen, Webb Strategic Communications  Carrie Bartow, CliftonLarsonAllen, LLP  Ben Houghton, CliftonLarsonAllen, LLP  Jim Manire, Hilltop Securities Inc.  Kelly DiNatale, DiNatale Water Consultants, Inc. |

|  |  |
| --- | --- |
| CALL TO ORDER, CONFIRMATION OF QUORUM AND APPROVAL OF AGENDA | Upon motion by Director Hill, seconded by Director Elzi, and unanimously adopted, it was…  RESOLVED, that the Board call the meeting to order, confirm a quorum, and approve the agenda. |
| CONFLICTS OF INTEREST | The Board acknowledged the reaffirmation of potential conflicts of interest by Directors Kasch, Hill, Elzi and Tenenbaum. |
| MINUTES | **December 13, 2018**  Upon motion by Director Elzi, seconded by Director Tenenbaum, and unanimously adopted, it was…  RESOLVED, that the minutes of the December 13, 2018 Board Meeting are hereby approved. |
| PAYMENT OF CLAIMS | Upon motion by Director Elzi, seconded by Director Holland, and unanimously adopted, it was...  RESOLVED, that the Board ratify the accounts payable checks dated December 26, 2018 in the amount of $5,420,823.47.  Upon motion by Director Elzi, seconded by Director Holland, and unanimously adopted, it was...  RESOLVED, that the Board approve the accounts payable checks dated January 10, 2019 in the amount of $357,458.85. |
| CONSIDERATION OF RESOLUTION DESIGNATING THE DISTRICT OFFICE BUILDING AS THE POSTING PLACE FOR THE DISTRICT’S AGENDA NOTICES FOR 2019 | Upon motion by Director Tenenbaum, seconded by Director Elzi, and unanimously adopted, it was...  RESOLVED, that the Board adopt the attached Resolution Designating the District Office Building as the posting place for the District’s Agenda Notices for 2019. |
| CONSIDERATION OF ADOPTION OF RESOLUTION ADOPTING PROCEDURES FOR PROTECTING AND DESTROYING CUSTOMER INFORMATION MAINTAINED BY THE DISTRICT | Upon motion by Director Holland, seconded by Director Tenenbaum, and unanimously adopted, it was...  RESOLVED, that the Board adopt the Resolution Adopting Procedures for Protecting and Destroying Customer Information Maintained by the District regarding compliance with Colorado House Bill 18-1128. |
| EXECUTIVE SESSION | Upon motion by Director Tenenbaum, seconded by Director Holland, and unanimously adopted, it was...  RESOLVED, that the Board enter into Executive Session, pursuant to C.R.S., Section 24-6-402(4)(b) and Section 24-6-402(4)(e) for the purposes of receiving legal advice on specific legal questions and determining positions relative to matters that may be subject to negotiations related to the Consideration of Proposals for Construction of the Liverpool 24-inch Waterline Project and water supply.  Upon completion of Executive Session, the Board reconvened in open session. |
| ADJOURNMENT | There being no further business to come before the Board, Chairman Hill adjourned the meeting.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  David J. Kaunisto  Acting Secretary |

K:\BOARD\BOARD PACKETS\2019\20190124\3 DK REVIEW\MINUTES 20190112.DOCX