**EAST CHERRY CREEK VALLEY**

**WATER AND SANITATION DISTRICT**

MINUTES OF A MEETING OF

THE BOARD OF DIRECTORS

A regular meeting of the Board of Directors of East Cherry Creek Valley Water & Sanitation District was held at 3:00 p.m. on Thursday, April 12, 2018 and at the offices of the East Cherry Creek Valley Water and Sanitation District located at 6201 South Gun Club Road, Aurora, Colorado 80016.

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| ATTENDANCE | **Directors in Attendance**    Martin Hill, Jr., Vice Chairman  E. Peter Elzi, Jr., Treasurer  Dan Bohl, Secretary (by phone)  Allan H. Tenenbaum, Assistant Secretary  **Absent (Excused)**  O. Karl Kasch, Chairman Staff in Attendance David J. Kaunisto, District Manager  Rick Clark, Senior Engineering Advisor  Scott Niebur, Operations Manager  Chris Douglass, Projects Manager  Lauren Florman, Customer Service Manager  Rebecca A. Bellamy, Programs Administrator  Michelle Probasco, Projects Engineer  **Others in Attendance (by conference call)**  Tim Flynn, Collins Cockrel & Cole  Gordon Meurer, Kennedy/Jenks Consultants, Inc.  Sheela Stack, Ryley Carlock & Applewhite, Inc.  Scott Mefford, Hydrokinetics, Inc.  Andy Cohen, Webb Strategic Communications  Carrie Bartow, CliftonLarsonAllen, LLP  Laura Coutu, Water Efficiency Specialist  Kevin McBrien, Arapahoe Water and Wastewater Authority  Aaron Karraker, Glacier Construction |
| CALL TO ORDER, CONFIRMATION OF QUORUM AND APPROVAL OF AGENDA | Upon motion by Director Hill, seconded by Director Elzi, and unanimously adopted, it was…  RESOLVED, that the Board call the meeting to order, confirm a quorum, and approve the agenda. |
| CONFLICTS OF INTEREST | The Board acknowledged the reaffirmation of potential conflicts of interest by Directors Kasch, Hill, Elzi, Bohl and Tenenbaum. |
| MINUTES | **March 22, 2018**  Upon motion by Director Tenenbaum, seconded by Director Elzi, and unanimously adopted, it was…  RESOLVED, that the minutes of the March 22, 2018 Board Meeting are hereby approved. |
| PAYMENT OF CLAIMS | Upon motion by Director Tenenbaum, seconded by Director Elzi, and unanimously adopted, it was...  RESOLVED, that the Board approve the Non-Expenditure Report ending March 31, 2018.  Upon motion by Director Elzi, seconded by Director Tenenbaum, and unanimously adopted, it was...  RESOLVED, that the Board ratify checks dated March 30, 2018 for $8,514 and April 4, 2018 for $613,719.  Upon motion by Director Elzi, seconded by Director Tenenbaum, and unanimously adopted, it was...  RESOLVED, that the Board approve the payables dated April 12, 2018 for $880,175.79. |
| CONSIDERATION OF TERMINATION OF EASEMENT DEED IN COPPERLEAF PARCEL I | Upon motion by Director Tenenbaum, seconded by Director Bohl, and unanimously adopted, it was...  RESOLVED, that the Board approve the Termination of Easement D5131552 in substantially the form presented with any additional changes approved by District Manager and legal counsel. |
| CONSIDERATION OF UTILITY EASEMENT DEEDS FOR COPPERLEAF FILING 15 DEVELOPMENT | Upon motion by Director Elzi, seconded by Director Bohl, and with Director Tenenbaum abstaining, it was...  RESOLVED, that the Board approve Utility Easement Agreements for Copperleaf Filing 15, Parcels A & C with Melody Homes, Inc., and Copperleaf Filing 15, Parcel B with South Quincy Residential Developers, Inc., in substantially the form presented with any additional changes approved by District Manager and legal counsel. |
| CONSIDERATION OF CONTRACT WITH LAYNE CHRISTENSEN COMPANY FOR WELL WA-1A REHABILITATION | Upon motion by Director Tenenbaum, seconded by Director Bohl, and unanimously adopted, it was ...  RESOLVED, that the Board approve the contract with Layne Christensen Company for the WA-1A Well Rehabilitation Project in the amount of $196,650, in substantially the form presented with any additional changes approved by District Manager and legal counsel. |
| CONSIDERATION OF PROPOSAL FOR MULLER ENGINEERING COMPANY FOR DESIGN OF COPPERLEAF WATER QUALITY POND F | Upon motion by Director Elzi, seconded by Director Tenenbaum, and unanimously adopted, it was ...  RESOLVED, that the Board approve the Standard Agreement for Consulting Services with Muller Engineering Company in the amount of $116,379 in substantially the form presented with any changes approved by District Manager and legal counsel. |
| CONSIDERATION OF THE THIRD AMENDMENT TO THE MASTER IGA WITH THE ARAPAHOE COUNTY WATER & WASTEWATER AUTHORITY | Upon motion by Director Elzi, seconded by Director Tenenbaum, and unanimously adopted, it was ...  RESOLVED, that the Board approve the Amendment to the Master IGA with ACWWA in substantially the form presented with any additional changes approved by District Manager and legal counsel, and authorize the District Manager to execute the amendment on behalf of the District. |
| CONSIDERATION OF CONTRACT WITH GLACIER CONSTRUCTION FOR PHASE 2 BOOSTER PUMP STATIONS FOR CONSTRUCTION SERVICES | Upon motion by Director Elzi, seconded by Director Tenenbaum, and unanimously adopted, it was ...  RESOLVED, that the Board award the contract with Glacier Construction Co. for the Phase 2 Booster Pump Station Project in the amount of $23,787,854.50, in substantially the form presented with any additional changes approved by District Manager and legal counsel. |
| CONSIDERATION OF CONSTRUCTION MANAGEMENT SERVICES FOR PHASE 2 BOOSTER PUMP STATIONS WITH CDM SMITH, INC. | Upon motion by Director Hill, seconded by Director Tenenbaum, and unanimously adopted, it was ...  RESOLVED, that the Board approve the standard form Agreement for Consulting Services with CDM Smith, Inc. to perform construction services for the Phase 2 Booster Pump Station Project in the amount of $1,396,290, in substantially the form presented with any additional changes approved by District Manager and legal counsel. |
| EXECUTIVE SESSION | Upon motion by Director Bohl, seconded by Director Elzi and unanimously adopted, it was …  RESOLVED, that the Board enter into Executive Session to have a conference with the attorney for the District for the purposes of receiving legal advice on the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest pursuant to 24-6-402(4)(a) and determining positions relative to matters that may be.  Upon completion of Executive Session, the Board reconvened in open session. |
| CONSIDERATION OF PURCHASE OF PROPERTY ADJACENT TO WELL A-4 | Upon motion by Director Elzi, seconded by Director Bohl, and unanimously adopted, it was ...  RESOLVED, that the Board accept the offer of the East Arapahoe Metropolitan District in its letter of April 9, 2018, to acquire property and a construction easement adjacent to the Well A-4 site, in the amount of $80,000, and that Tim Flynn’s firm can prepare the documents for the transaction if they do not believe it would be a conflict of interest. |
| CONSIDERATION OF POLICY REGARDING UNEXCUSED ABSENCES BY BOARD MEMBERS | Upon motion by Director Elzi, seconded by Director Tenenbaum, and unanimously adopted, it was ...  RESOLVED, effective April 13, 2018, it shall be the Board’s policy that Board Members shall notify the Board Chairman or District Manager prior to noon on the day of a Board Meeting if the Board Member will not be in attendance at the Board meeting. Failing to provide this notification will result in the absence being noted as unexcused in the meeting minutes, except in the event of an emergency or other extenuating circumstances. |
| ADJOURNMENT | There being no further business to come before the Board, Director Hill, adjourned the meeting.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  David J. Kaunisto  Acting Secretary |

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