**EAST CHERRY CREEK VALLEY**

**WATER AND SANITATION DISTRICT**

MINUTES OF A MEETING OF

THE BOARD OF DIRECTORS

A regular meeting of the Board of Directors of East Cherry Creek Valley Water & Sanitation District was held at 5:00 p.m. on Thursday, November 29, 2018 at the offices of the East Cherry Creek Valley Water and Sanitation District located at 6201 South Gun Club Road, Aurora, Colorado 80016.

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| ATTENDANCE | **Directors in Attendance**  Martin Hill, Jr., Chairman  E. Peter Elzi, Jr., Vice Chairman (by phone)  Monica Holland, Treasurer (by phone)  Allan H. Tenenbaum, Assistant Secretary  **Directors Absent ( Excused)** O. Karl Kasch, SecretaryStaff in Attendance David J. Kaunisto, District Manager  Rick Clark, Senior Engineering Advisor  Scott Niebur, Operations Manager  Chris Douglass, Projects Manager  Lauren Florman, Customer Service Manager  Rebecca Bellamy, Projects Administrator  Diane Day, Accountant  Lan Hawley, HR Administrator  **Others in Attendance**  Shannon Smith Johnson, Icenogle Seaver Pogue, P.C.  Gordon Meurer, Kennedy/Jenks Consultants, Inc.  Brian Nazarenus, Ryley Carlock & Applewhite, Inc.  Scott Mefford, Hydrokinetics, Inc. (by phone)  Andy Cohen, Webb Strategic Communications  Carrie Bartow, CliftonLarsonAllen, LLP |

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| CALL TO ORDER, CONFIRMATION OF QUORUM AND APPROVAL OF AGENDA | Upon motion by Director Hill seconded by Director Holland and unanimously adopted, it was…  RESOLVED, that the Board call the meeting to order, confirm a quorum, and approve the agenda. |
| CONFLICTS OF INTEREST | The Board acknowledged the reaffirmation of potential conflicts of interest by Directors Kasch, Hill, Elzi and Tenenbaum. |
| MINUTES | **November 8, 2018**  Upon motion by Director Tenenbaum, seconded by Director Holland, and unanimously adopted, it was…  RESOLVED, that the minutes of the November 8, 2018 Board Meeting are hereby approved with corrections noted. |
| PAYMENT OF CLAIMS | Upon motion by Director Tenenbaum, seconded by Director Elzi, and unanimously adopted, it was...  RESOLVED, that the Board ratify the payables dated November 16, 2018 in the amount of $2,964.00  RESOLVED, that the Board approve the payables dated November 29, 2018 in the amount of $3,932,067.74. |
| EXCUSED ABSENCE | Chairman Hill noted that Director Kasch is excused from attendance at the Board Meeting in accordance with the District’s policy for Board Members. |
| CONSIDERATION OF FINAL ACCEPTANCE OF DEVELOPER CONSTRUCTED IMPROVEMENTS IN THE COPPERLEAF SUBDIVISION | Upon motion by Director Holland, seconded by Director Hill, with Director Tenenbaum abstaining, it was...  RESOLVED, that the Board approve the Final Acceptance of Copperleaf Filing No. 12 developer constructed improvements in substantial form presented with any additional changes approved by District Manager and legal counsel. |
| CONSIDERATION OF CONTRACT AMENDMENT FROM MULLER ENGINEERING COMPANY FOR COPPERLEAF WATER QUALITY POND F CONSTRUCTION SERVICES | Upon motion by Director Elzi, seconded by Director Holland, with Director Tenenbaum abstaining, it was...  RESOLVED, that the Board approve the Muller Engineering Company’s request for an additional $66,899 for completion of design and construction services on the Ponds F and J with a final cost of the project being $183,278 in substantial form presented with any additional changes approved by District Manager and legal counsel. |
| CONSIDERATION OF CONTRACT WITH NOVOTX LLC FOR ASSET MANAGEMENT SOFTWARE AND IMPLEMENTATION SERVICES | Upon motion by Director Holland, seconded by Director Elzi, and unanimously adopted, it was...  RESOLVED, that the Board awards the contract with Novotx LLC for the Elements XS Enterprise software and implementation services in the amount of $125,000, in substantial form presented with any additional changes approved by District Manager and legal counsel. |
| CONSIDERATION OF CONTRACT WITH GARNEY COMPANIES, INC. FOR PHASE 2 NORTHERN WATER TREATMENT PLANT FOR CONSTRUCTION SERVICES | Upon motion by Director Elzi, seconded by Director Tenenbaum, and unanimously adopted, it was...  RESOLVED, that the Board awards the contract with Garney Companies, Inc. for the Phase 2 Northern Water Treatment Plant Project in the amount of $33,789,978, in substantial form presented with any additional changes approved by District Manager and legal counsel. |
| CONSIDERATION OF 2019 EMPLOYEE PAY PLAN | Upon motion by Director Elzi, seconded by Director Tenenbaum, and unanimously adopted, it was…  RESOLVED, that the Board adopt the 2019 Employee Pay Plan as proposed. |

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| EXECUTIVE SESSION | Upon motion by Director Hill, seconded by Director Elzi, and unanimously adopted, it was...  RESOLVED, that the Board enter into Executive Session pursuant to Sections 24-6-402(4)(b) and 24-6-402(4)(e), Colorado Revised Statutes for purposes of receiving legal advice on specific legal questions and determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instruction negotiators regarding District water supply within the Beebe Draw.    Upon completion of Executive Session, the Board reconvened in open session. |
| ADJOURNMENT | There being no further business to come before the Board, Chairman Hill adjourned the meeting.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  David J. Kaunisto  Acting Secretary |

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