**EAST CHERRY CREEK VALLEY**

**WATER AND SANITATION DISTRICT**

MINUTES OF A MEETING OF

THE BOARD OF DIRECTORS

A regular meeting of the Board of Directors of East Cherry Creek Valley Water & Sanitation District was held at 5:00 p.m. on Thursday, March 22, 2018 at the offices of the East Cherry Creek Valley Water and Sanitation District located at 6201 South Gun Club Road, Aurora, Colorado 80016.

|  |  |
| --- | --- |
| ATTENDANCE | **Directors in Attendance**  Martin Hill, Jr., Vice Chairman  E. Peter Elzi, Jr., Treasurer Dan Bohl, Secretary Allan H. Tenenbaum, Assistant Secretary  **Absent (Excused)**  O. Karl Kasch, Chairman Staff in Attendance David J. Kaunisto, District Manager  Rick Clark, Senior Engineering Advisor  Scott Niebur, Operations Manager (by phone)  Chris Douglass, Projects Manager  Lauren Florman, Customer Service Manager  Rebecca A. Bellamy, Programs Administrator  Diane Day, Accountant  **Others in Attendance**  John Smith, Hahn, Smith, Calkins, PC  Gordon Meurer, Kennedy/Jenks Consultants, Inc.  Brian Nazarenus, Ryley Carlock & Applewhite, Inc.  Scott Mefford, Hydrokinetics, Inc.  Andy Cohen, Webb Strategic Communications  Carrie Bartow, CliftonLarsonAllen, LLP  L. Paul Goedecke P.C., Certified Public Accountants  Monica Holland, Resident |

|  |  |
| --- | --- |
| CALL TO ORDER, CONFIRMATION OF QUORUM AND APPROVAL OF AGENDA | Upon motion by Director Tenenbaum seconded by Director Bohl and unanimously adopted, it was…  RESOLVED, that the Board call the meeting to order, confirm a quorum, and approve the agenda. |
| CONFLICTS OF INTEREST | The Board acknowledged the reaffirmation of potential conflicts of interest by Directors Kasch, Hill, Elzi, Bohl and Tenenbaum. |
| MINUTES | **March 8, 2018**  Upon motion by Director Tenenbaum, seconded by Director Bohl, and unanimously adopted, it was…  RESOLVED, that the minutes of the March 8, 2018 Board Meeting are hereby approved. |
| PAYMENT OF CLAIMS | Upon motion by Director Elzi, seconded by Director Bohl and unanimously adopted, it was...  RESOLVED, that the Board approve the payables dated March 22, 2018 in the amount of $462,896.43. |
| CONSIDERATION OF UTILITY EASEMENT DEEDS FOR COPPERLEAF DEVELOPMENT PROJECTS | Upon motion by Director Elzi, seconded by Director Tenenbaum and unanimously adopted, it was…  RESOLVED, that the Board approve Utility Easement Agreements for Copperleaf Filing 12, Parcel M1-8; Copperleaf Boulevard Waterline Extension; and Copperleaf Filing 11, in substantially the form presented with any additional changes approved by District Manager and legal counsel. |

|  |  |
| --- | --- |
| CONSIDERATION OF FINAL ACCEPTANCE OF DEVELOPER CONSTRUCTED IMPROVEMENTS IN THE TALLGRASS COMMERCIAL SUBDIVISION | Upon motion by Director Elzi, seconded by Director Tenenbaum and unanimously adopted, it was…  RESOLVED, that the Board approve the final acceptance for developer constructed improvements for The Shops at Tallgrass Commercial Subdivision. |
| CONSIDERATION OF UTILITY EASEMENT WITH LIVERPOOL METROPOLITAN DISTRICT FOR THE ACWWA LIVERPOOL/EUCLID CONNECTION PROJECT | Upon motion by Director Elzi, seconded by Director Tenenbaum and unanimously adopted, it was…  RESOLVED, that the Board approve the Permanent Utility Easement with Liverpool Metropolitan District in substantial form presented with any additional changes approved by District Manager and legal counsel. |
| PRESENTATION OF 2016 AUDIT | Upon motion by Director Bohl, seconded by Director Elzi and unanimously adopted, it was…  RESOLVED, that the Board accept the 2016 Audit, and authorize the Chairman and District Manager to sign the Letter of Representation. |
| CONSIDERATION OF ADDITIONAL SERVICES FOR 2017 WELL REHABILITATION PROGRAM DESIGN AND CONSTRUCTION SERVICES BY KENNEDY/JENKS CONSULTANTS | Upon motion by Director Elzi, seconded by Director Tenenbaum, and unanimously adopted, it was…  RESOLVED, that the Board approve Kennedy/Jenks request for an additional $35,250 for completion of design and construction services on the 2017 Well Rehabilitation Program project with a final cost of the project being $180,375 in substantial form presented with any additional changes approved by District Manager and legal counsel. |
| EXECUTIVE SESSION | Upon motion by Director Elzi, seconded by Director Hill, and unanimously adopted, it was…  RESOLVED, that the Board enter into Executive Session to have a conference with the attorney for the District for the purpose of the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest pursuant to 24-6-402(4)(a).  Upon completion of Executive Session, the Board reconvened in open session. |
| ADJOURNMENT | There being no further business to come before the Board, Director Hill adjourned the meeting.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  David J. Kaunisto  Acting Secretary |

K:\BOARD\BOARD PACKETS\2018\04.12\MINUTES 3.22.18.DOCX