

**EAST CHERRY CREEK VALLEY
WATER & SANITATION DISTRICT**

**MINUTES OF A MEETING OF
THE BOARD OF DIRECTORS**

A regular meeting of the Board of Directors of East Cherry Creek Valley Water & Sanitation District was held at 5:00 p.m. on Thursday, January 25, 2024, at the office of the East Cherry Creek Valley Water & Sanitation District located at 6201 South Gun Club Road, Aurora, Colorado 80016 as well as telephonically.

ATTENDANCE

Directors in Attendance

Monica Holland, Chair
E. Peter Elzi, Jr., Vice Chair
Martin Hill, Jr., Treasurer
O. Karl Kasch, Secretary
Mark Vagnerini, Asst. Secretary

Staff in Attendance

David J. Kaunisto, District Manager
Rick Clark, Senior Engineering Advisor
Scott Niebur, Operations Manager
Lauren Florman, Customer Service Manager
Tawna Scalese, Business Services Manager
Michelle Probasco, Project Manager
Kris LaGuardia, Technology Services Manager

Others in Attendance

Tamara Seaver, Icenogle Seaver Pogue, P.C.
Gordon Meurer, Kennedy Jenks Consultants, Inc.
Brian Nazarenus, Nazarenus Stack Wombacher, LLC
Scott Mefford, Hydrokinetics, Inc.
Andy Cohen, Clermont Eliot, LLC
Carrie Bartow, CliftonLarsonAllen, LLP

**CALL TO ORDER,
CONFIRMATION OF
QUORUM AND
APPROVAL OF AGENDA**

Upon motion by Director Holland, seconded by Director Vagnerini...

The meeting of the Board of Directors was called to order, a quorum confirmed, and the agenda approved.

CONFLICTS OF
INTEREST

Legal counsel advised the Board that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosures previously made, as applicable, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting.

Director Elzi disclosed his interests and association with The Bromley Companies. This disclosure is associated with approval of items on the agenda that may affect his interests.

Legal counsel advised that written disclosure of this interest had been filed with the Secretary of State at least seventy-two hours prior to the meeting.

MINUTES

January 11, 2024

Upon motion by Director Vagnerini, seconded by Director Hill, with Director Elzi abstaining, adopted, and approved...

The minutes of the January 11, 2024 Board Meeting.

PAYMENT OF CLAIMS

Upon motion by Director Vagnerini, seconded by Director Holland, with Director Elzi abstaining, adopted, and approved...

The payables and ACH transactions dated January 25, 2024, for \$3,081,174.97.

Upon motion by Director Holland, seconded by Director Kasch, with Director Elzi abstaining, adopted, and ratified...

The interim ACH transactions dated January 19, 2024, for \$146,267.53.

CONSIDERATION OF
NORTHERN PIPELINE
OVERLAP CONSENT
AGREEMENT FIRST
AMENDMENT WITH HM
METROPOLITAN
DISTRICT NO. 1 AT
HARVEST ROAD
BETWEEN 56TH AND
64TH AVENUE

Upon motion by Director Holland, seconded by Director Vagnerini with Director Elzi abstaining, adopted and approved...

Northern Pipeline Overlap Consent Agreement First Amendment with HM Metropolitan District No. 1 at Harvest Road between 56th and 64th Avenue, in substantial form presented with any additional changes approved by District Manager and legal counsel.

CONSIDERATION OF
TEMPORARY LICENSE
AGREEMENT
AMENDMENT SECOND
EXTENSION WITH GSE
CONSTRUCTION
COMPANY, INC. AT
WELL SA-7 SITE

Upon motion by Director Holland, seconded by Director Vagnerini with Director Elzi abstaining, adopted and approved...

Temporary License Agreement Amendment Second Extension with GSE Construction Company, Inc. at Well SA-7 Site, in substantial form presented with any additional changes approved by District Manager and legal counsel.

CONSIDERATION OF
CHANGE ORDER NO. 2
FOR 2022 WELL
REHABILITATION
FROM GRASMICK
ELECTRIC
CORPORATION

Upon motion by Director Vagnerini, seconded by Director Hill with Director Elzi abstaining, adopted and approved...

Change Order No. 2 for 2022 Well Rehabilitation from Grasmick Electric Corporation in the amount of \$30,714.00 increasing the total contract amount to \$1,012,947 with increase in contract time, in substantial form presented with any additional changes approved by District Manager and legal counsel.

CONSIDERATION OF
TASK ORDER NO. 6-24
FOR ENGINEERING
SERVICES FOR THE
2024 SEWER CAPITAL
IMPROVEMENT
PROJECT FROM
KENNEDY JENKS
CONSULTANTS

Upon motion by Director Vagnerini, seconded by Director Hill with Director Elzi abstaining, adopted and approved...

Task Order No. 6-24 for Engineering Services for the 2024 Sewer Capital Improvement Project from Kennedy Jenks Consultants in the amount of \$50,000, in substantial form presented with any additional changes approved by District Manager and legal counsel.

CONSIDERATION OF
ENGAGEMENT LETTER
FOR 2023 AUDIT

Upon motion by Director Vagnerini, seconded by Director Hill with Director Elzi abstaining, adopted and approved...

To retain Fiscal Focus Partners, LLC to perform the 2023 financial audit in the amount not to exceed \$12,900, in substantial form presented with any additional changes approved by District Manager and legal counsel.

ADJOURNMENT

There being no further business to come before the Board, Director Holland adjourned the meeting at 5:48 PM.

A handwritten signature in black ink, appearing to read "D. Kaunisto", is written over a horizontal line.

David J. Kaunisto
Acting Secretary