

**EAST CHERRY CREEK VALLEY  
WATER AND SANITATION DISTRICT**

**MINUTES OF A MEETING OF  
THE BOARD OF DIRECTORS**

A regular meeting of the Board of Directors of East Cherry Creek Valley Water & Sanitation District was held at 5:00 p.m. on Tuesday, November 26, 2019 at the offices of the East Cherry Creek Valley Water and Sanitation District located at 6201 S. Gun Club Road, Aurora, Colorado 80016.

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**ATTENDANCE**

**Directors in Attendance**

Martin Hill, Jr., Chairman  
E. Peter Elzi, Jr., Vice Chairman (by phone)  
Monica Holland, Treasurer (by phone)  
O. Karl Kasch, Secretary (by phone)  
Allan H. Tenenbaum, Assistant Secretary (by phone)

**Staff in Attendance**

David J. Kaunisto, District Manager  
Richard Maestas, Business Services Manager  
Scott Niebur, Operations Manager (by phone)  
Lauren Florman, Customer Service Manager (by phone)  
Lan Hawley, HR Administrator (by phone)  
Michelle Probasco, Engineer (by phone)  
Diane Day, Accountant (by phone)

**Others in Attendance**

Shannon Smith Johnson, Icenogle Seaver Pogue, P.C. (by phone)  
Gordon Meurer, Kennedy Jenks Consultants, Inc. (by phone)  
Brian Nazarenus, Nazarenus Stack Wombacker, LLC. (by phone)  
Scott Mefford, Hydrokinetics, Inc. (by phone)  
Andy Cohen, Webb Strategic Communications (by phone)  
Carrie Bartow, CliftonLarsonAllen, LLP (by phone)

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CALL TO ORDER,  
CONFIRMATION OF QUORUM  
AND APPROVAL OF AGENDA

Upon motion by Director Holland, seconded by Director Kasch,  
and unanimously adopted, it was...

RESOLVED, that the Board call the meeting to order, confirm a  
quorum and approve the agenda.

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CONFLICTS OF INTEREST

The Board acknowledged the reaffirmation of potential conflicts  
of interest by Directors Hill, Elzi, Kasch, and Tenenbaum.

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MINUTES

**November 14, 2019**

Upon motion by Director Kasch, seconded by Director  
Tenenbaum and unanimously adopted, it was...

RESOLVED, that the minutes of the November 14, 2019 Board  
Meeting, are hereby approved.

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PAYMENT OF CLAIMS

Upon motion by Director Elzi, seconded by Director Holland,  
and unanimously adopted, it was...

RESOLVED, that the Board approve the accounts payable checks  
dated November 26, 2019 in the amount of \$2,845,014.87.

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CONSIDERATION OF TASK  
ORDER NO. 25-19 FOR  
CONSTRUCTION PHASE  
SERVICES FOR THE ZONE 1B  
AND ZONE 3 PHASE 2  
BOOSTER PUMP STATIONS  
ELECTRICAL AND CONTROLS  
UPGRADES PROJECTS FROM  
KENNEDY JENKS  
CONSULTANTS

Upon motion by Director Holland, seconded by Director  
Tenenbaum, and unanimously adopted, it was...

RESOLVED, that the Board approve Task Order No. 25-19 for  
Construction Phase Services for the Zone 1B and Zone 3 Phase 2  
Booster Pump Stations Electrical and Controls Upgrades Projects  
from Kennedy Jenks Consultants in the amount of \$91,447, in  
substantial form presented with any additional changes approved  
by District Manager and legal counsel.

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CONSIDERATION OF  
AMENDMENT TO NORTHERN  
WATERLINE ENLARGEMENT  
AGREEMENT WITH SOUTH  
METRO WATER SUPPLY  
AUTHORITY

Upon motion by Director Holland, seconded by Director  
Tenenbaum, and unanimously adopted, it was...

RESOLVED, that the Board approve the Amendment to  
Northern Waterline Enlargement Agreement with South Metro  
Water Supply Authority, in substantial form presented with any  
additional changes approved by District Manager and legal  
counsel.

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CONSIDERATION OF  
INSURANCE COVERAGE FOR  
PROPERTY AND GENERAL  
LIABILITY, PUBLIC OFFICIALS,  
CYBER LIABILITY AND  
WORKERS' COMPENSATION  
FROM TRAVELERS  
INSURANCE COMPANIES FOR  
2020-2021

Upon motion by Director Holland, seconded by Director Tenenbaum, and unanimously adopted, it was...

RESOLVED, that the Board approve Insurance Coverage for Property and General Liability, Public Officials, Cyber Liability, and Workers' Compensation from Travelers Insurance Companies for 2020-2021, with the premium for 2020 being \$267,160, in substantial form presented with any additional changes approved by District Manager and legal counsel.

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CONSIDERATION OF THE 2020  
EMPLOYEE PAY PLAN

Upon motion by Director Kasch, seconded by Director Holland, and unanimously adopted, it was...

RESOLVED, that the Board adopt the 2020 Employee Pay Plan as proposed.

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ADJOURNMENT

There being no further business to come before the Board, Director Hill adjourned the meeting.

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David J. Kaunisto  
Acting Secretary